

Email : Contactthebase@yahoo.com

Telephone: 07453619634



Information regarding The Base

Dear Parents/Carers

The Base is here for those parents who need extended care for their child/children. I will always provide an activity for the children to do, whether it is cooking, nature watch, gardening or arts and crafts. During the winter we may watch a film, rated **U**. Your children do not have to take part in these activities. They may prefer to relax and read a book, play with the dressing up clothes, play a board game or simply play with their friends. I want your child to have fun and be able to play, and I expect all children should respect the staff and the rules of The Base.

I will provide a small snack for children staying an hour or more which will consist of one of the following;

Yoghurts

Brioche

Toast

Bread and butter

Pancakes

Crumpets

Fruit

(Cake will be given on special occasions and a taster of Chinese and Indian food to celebrate Chinese New Year and Diwali).

Water will be available at all times.

Prices of The Base per child are as follows;

3.15 – 3.45 £3

3.15 – 4.15 £6

3.15 – 5.15 £10

Please remember to contact me if you want details of the family discount I am offering to families with more than one child attending an hour or more.

I would also like to take the opportunity to remind you that you are free to pick up your child early but the whole session will still be payable. Also, that the session will be charged for even if your child is not there, unless you have given notice prior to the time booked. Parents will be charged extra for late pick-ups.

You can book your child into extended care either by contacting the office or e-mailing the address above or call or text The Base mobile number.

Regarding billing and payments! You can pay daily/weekly/fortnightly or monthly and pay either by cash/ cheque/ or mobile banking.

Invoices will be given out 22nd each month, and must be paid for within 5 days.

Unfortunately anybody failing to pay their invoice will result in their child no longer being able to use the service.

Please can I remind parents to use the Nursery entrance when picking your child/ren up from extended care, as there isn't always someone in the school office to let you in from their end. There is a door bell marked The Base on the Nursery door.

In the event of my illness I will always try and arrange cover. If for any reason I do have to cancel, then notification by E-mail and a phone call will be given.

I would also like to take this opportunity to thank you for all your support, as without you The Base would not be able to operate.

Any feedback regarding any of the above will be greatly received.

Regards

Angela Thomson

contactthebase@yahoo.com

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